



Price quotation for bus transport in Tokyo during the 2020 Olympic Games

CNOSF (*Comité national Olympique et sportif français*) is the National Olympic Committee for the territory of France.

CNOSF is in charge of the French delegation of athletes, coaches, doctors and staff participating in the Olympic Games. It also organises the logistics for officials, sponsors and guests attending the Games.

The 2020 Tokyo Olympic Games Organising Committee provides transport for teams but complimentary needs are the responsibility of the National Olympic Committee.

❖ Our Transport Requirements

4 coach requirements have been identified:

1. Coach between Haneda airport and hotel (Shinagawa)
2. Coach from Tokyo Central train station to the Olympic Village.
3. Shuttle from the Olympic Village to Club France July 21st-23rd 2020.
4. Daily shuttle for the French delegation from the Olympic Village to Club France

1. Coach between airport and hotel (Shinagawa)

Transport of groups from the airport to their hotel (Shinagawa) and from their hotel (Shinagawa) to airport.

CNOSF will provide a Japanese speaking member of staff who will be on site at the airport or hotel with the group and can liaise with the driver.

Date	Pick-up	Drop-off	Time of flight	Estimated number of passengers	Number of suitcases per passenger
18/07	Haneda airport	Shinagawa Hotel	Arrival 18:25	25	2
20/07	Haneda airport	Shinagawa Hotel	Arrival 18:25	16	2
22/07	Haneda airport	Shinagawa Hotel	Arrival 18:25	15	2
24/07	Haneda airport	Shinagawa Hotel	Arrival 12:45	20	2
28/07	Haneda airport	Shinagawa Hotel	Arrival 12:45	16	1
28/07	Shinagawa Hotel	Haneda airport	Departure 22:55	14	1
01/08	Haneda airport	Shinagawa Hotel	Arrival 12:45	18	1
01/08	Shinagawa Hotel	Haneda airport	Departure 22:55	17	1
05/08	Haneda airport	Shinagawa Hotel	Arrival 12:45	16	1
05/08	Shinagawa Hotel	Haneda airport	Departure 22:55	20	1
10/08	Shinagawa Hotel	Narita airport	Morning (time TBD)	100	2

2. Coach from Tokyo Station to the Olympic Village

This is to transport teams training in Japan before the Olympic Games who will be arriving at Tokyo Train Station and need to be driven to the parking lot at the Olympic Village Entrance.

One member of team staff will be present as a contact point with a Japanese speaking volunteer.

Please indicate the price for one trip for one coach capable of transporting 30 persons with each one big suitcase and small bag.

3. Shuttle from the Olympic Village to Club France

One 40 seater coach to shuttle from Olympic Village to Club France to transport teams for their press conferences.

- Dates: Tuesday July 21st to Thursday July 23rd.
- Start time: 8:30 am.
- Finish time: 7:00 pm.
- Lunch break: schedule to be determined but there will be one for the staff.

Pick up will be at the designated parking lot at the Olympic Village Entrance in Harumi.

Drop-off at Club France, Symbol Promenade Koen Mae in Odaiba, 2-chōme-2 Aomi, Koto City, Tōkyō-to 135-0064.

We will provide a volunteer to ride with the driver to help with loading and unloading.

4. Daily shuttle from the Olympic Village to Club France

One 40 seater coach to shuttle from Olympic Village to Club France and back again.

- Dates: Saturday July 25th to Sunday August 9th.
- Start time: 7:00 pm.
- Finish time: 3:30 am (many days it will not be so late but we want to have the coach available in case a team is celebrating a medal of the day).

Pick up will be at the designated parking lot of the Olympic Village Entrance in Harumi.

Drop-off at Club France, Symbol Promenade Koen Mae in Odaiba, 2-chōme-2 Aomi, Koto City, Tōkyō-to 135-0064.

We will provide a volunteer to ride with the driver to help with loading and unloading.

❖ **What to include in your quote**

Please provide the information below:

- Prices (specifying the price of 1, 2, 3 and 4 separately).
- Financial terms (including dates of down payments, final payment, cancelling schedule and fees).
- Description of the vehicles used (photos, number of seats, luggage space...)

- References for past experience and/or description of past services offered.
- Terms of compulsory rest for drivers (time frame, schedule).
- Description of servicing provided:
 - Possibility to contact someone to notify change or difficulty, speaking Japanese only or speaking Japanese and English.
 - Opening hours for contact by CNOSF.
 - Mode of contact (phone, email...).
 - Language of driver (Japanese only or Japanese and English speaking)
 - Schedule to notify changes and penalties.
- Insurance policy
- Required date to confirm booking (validity of the quote).

❖ **What criteria will be used to evaluate your offer**

- Financial conditions
- Servicing assistance provided
- Quality of the service (vehicles, insurance included,
- References and past experience

❖ **How to send your offer**

Offers must be received, in English or in French, by email at the following address: marches@cnosf.org

Deadline: quotations are to be received **before February 25th 2020**, 12:00 pm Paris local time.